

MINUTES OF April 15, 2025 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:00 pm and roll was called.

Commissioners present:

Carol Spain, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Jordan Spector, Commissioner

Staff present:

Lisa Sheppard, Executive Director and Secretary
Bobby Collins, Director of Recreation and Facilities
Kyle Kuhs, Director of Parks and Planning
John Cutrera, Director of Finance and HR
Erin Classen, Superintendent of Marketing and Comm.

Members of the public in attendance who signed in or spoke: Jesse Goldman

Consent Agenda: A motion was made by Commissioner Spector to approve the consent agenda items as presented including the Minutes of the March 18, 2025 Regular Board Meeting, Minutes of April 1, 2025 Committee of the Whole Meeting, Approval of the Bills, Approval of the 2025-2028 Agreement between GPD and GJK, Approval of the updated Reimbursement of Travel, Meal and Lodging Policy, Approval to waive the competitive bidding process for the purchase of vehicles, Approval of the Intergovernmental Cooperation and License Agreement between the Village of Glencoe and the GPD regarding the greenhouse and tree nursery, Approval to dissolve the Weinberg Advisory Group, and Approval of the Post-Issuance Tax Compliance Report. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Spector, Spain

NAYS: None

ABSENT: Schneider

The motion passed.

Matters from the Public: There was no one wishing to address the Board on general matters of the public.

Public Hearing: 2025/2026 Budget and Appropriation Ordinance No. 972: The Budget and Appropriation Ordinance (BAO) No. 972 was put on display at the District's Administrative Office for the required 30-day period. President Spain declared the public hearing open to discuss the BAO and asked for a brief summary from staff. Executive Director Sheppard stated that Ordinance No. 972 is an Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Glencoe Park District for Fiscal Year Beginning March 1, 2025: The BAO establishes the Board's legal spending limits for various funds and line items within the Annual Budget. It does not reflect the Board's intention to spend – only its capacity. The Annual Budget remains the financial tool, which guides the District to which the Board holds the staff accountable. There have been no changes to the amount approved at the March Board Meeting. Once approved, we will file our BAO with the County well in advance of the May 31 deadline. President Spain asked Executive Director

Sheppard to read any public comments received in advance. There were no comments. There was no one in attendance who wished to comment. President Spain then declared the public hearing closed.

Action Item:

Approval of Ordinance No. 972: An Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Glencoe Park District for the Fiscal Year Beginning March 1, 2025: A motion was made by Commissioner Boron to approve Ordinance No. 972: An Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Glencoe Park District for the Fiscal Year Beginning March 1, 2025 as presented. Commissioner Spector seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Spain, Spector

NAYS: None

ABSENT: Schneider

The motion passed.

Financial Report: The District is one month into the fiscal year. Executive Director Cutrera gave a brief synopsis of the report. Only one month into the fiscal year, there is not too much to mention. The numbers are still settling due to accruals being finalized for the ongoing audit of Fiscal Year 2025. The auditors are on site this week, conducting fieldwork, and the process is going smoothly. The audit will be wrapped up shortly, allowing the team to fully shift focus to Fiscal Year 2026.

From a financial activity standpoint, there was nothing significant to report on a cash basis for the month. There are no major items that require board attention at this time. The Board

The Board asked a few questions about any concerns with rising costs or our investments. In response to questions, Director Cutrera confirmed that there have been no noticeable price increases in operating expenses, though the team continues to monitor closely. Regarding the district's investments, he reported that market volatility has had minimal impact. The district remains primarily invested in secure CDs diversified across multiple FDIC-insured banks, which has helped maintain stability. Interest rates continue to be strong, and the investment strategy remains well-diversified.

Presentation of the Weinberg Family Recreation Center Ice Operations Report:

Facility Manager Stevens gave the presentation available in the supplements. Seasonal information, staffing and training, season passes, pass visits and demographics, daily admission visits and revenue, daily attendance, average visits by day, ice programming, facility rentals, special events, rink operation financial comparison, skate programming financial comparison, participation feedback, and future considerations were reviewed. Discussion ensued on the success of the rink season and considering including all program participants, including unpaid, in the report in the future, as well as shifting to a

view of the community center as a whole and not just the ice rink when analyzing the financials.

Executive Director Report: Executive Director Sheppard shares a summary of her report, available in the board packet. April midterm elections were held on April 1, 2025, and we have elected three new park commissioners—Jackie, Gary, and Nicole—and they will be sworn in on May 20. The new commissioners have been actively training over the past three months to prepare for their roles, especially in light of upcoming major projects. Director Sheppard and Collins will represent the district at Park District Day at the Capitol, hosted in collaboration with Northbrook Park District. The house bill introduced by Representative Katz Maul has officially become a non-legislative subcommittee under IDNR's Water Task Force, a development that will support community equity and access initiatives for the lakefront. Thanks to the efforts of Director Cutrera and Finance Manager Brian Jacobs, we have again received the GFOA Certificate of Achievement for Excellence in Financial Reporting for the third consecutive year.

The District is currently undergoing the audit, with fieldwork happening this week and a draft report expected mid-May, targeting presentation at the June board meeting. Director Kuhs shared that seasonal pickleball courts at Weinberg were installed and will open the following Monday, with an adult social event scheduled with 45 participants currently registered. Director Collins added that expanded weekend hours at the fitness center have gained traction, and the center is seeing more use during afternoon hours. Hiring for seasonal staff has returned to pre-COVID levels, a positive sign heading into summer.

Superintendent Classen shared updates on adult programming, including a new run club that kicked off with 30 participants. She is also working on safety videos for boaters and launching an online merchandise store featuring various GPD items, including the Beach, Children Circle, and Kids Club, available via print-on-demand. The store will allow residents to purchase community-branded items with no upfront cost or inventory management required.

Presentation on Milton Park Playground Updates: Director Kuhs provided a presentation, available in the supplements, on updates and information relevant to community feedback on the proposed Milton Playground. Following previous board discussions, the Board had approved replacing the playground, and a survey was conducted to gather public input on two design concepts. Of the 186 respondents, 74% favored the nature-inspired "Woodland" design (Concept B). Additionally, 67% supported an expanded swing set that would include a friendship swing, despite a slight increase in footprint. 8–10 trees would need to be removed for safety and compliance reasons, regardless of the design chosen, and replacement trees would be planted. Surfacing options were discussed, comparing engineered wood fiber and artificial turf in terms of cost, maintenance, accessibility, aesthetics, and safety. Most public comments supported wood fiber due to its natural appearance and eco-friendliness. The idea of including a custom goat climber as a tribute to goats would have a cost estimated at \$18,000.

Public Comment of Milton Park Playground: Jesse Goldman, a nearby resident on Grove Street, thanked the Board for the detailed presentation and thoughtful planning. He supported the woodland design, appreciated the commitment to tree replanting for the

loss of trees, and encouraged the Board to share their thoughtful process more broadly to help the community understand all the effort involved in our projects.

Board Discussion on Milton Playground: A detailed Board discussion ensued on the options for the playground. The Board confirmed that no heritage trees would be removed, and all board members supported concept B1, the woodland design, which preserves the existing playground footprint. The Board weighed and considered both options for the surface material, but came to a consensus to use wood chips, matching the park's natural aesthetic and saving costs. The Board is not opposed to having the goat play structure, but was in agreement that the cost was too high to pay for with public dollars. It could be an optional add-on if a donor emerges. The friendship swing was deferred for consideration in larger parks like Friends or the Beach.

Action Items:

Approval of Milton Playground Design: A motion was made by Commissioner Boron to approve Concept B1 for the final design of Milton playground with woodchips (EWF) surfacing as presented. Commissioner Spector seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Spector, Spain
NAYS: None
ABSENT: Schneider

The motion passed.

Discussion on the Park Maintenance Facility overall footprint, building height, and massing: Director Kuhs presented a slightly updated layout of the building design, adding additional storage and dividing the batting cage area. The Board reviewed the updates and confirmed support for the existing footprint and layout. The Board was happy to see the storage updates and flexible design of the space, and agreed on the importance of moving forward quickly on the project.

Approval of the Park Maintenance building overall footprint, building height and massing: A motion was made by Commissioner Spector to approve the building footprint, building height and massing as presented. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Spector, Spain
NAYS: None
ABSENT: Schneider

The motion passed.

Other Business: No other business.

Executive Session: There was no reason to go into closed session.

Adjourn: Commissioner Spector moved to adjourn the meeting at 8:05pm. Commissioner Boron seconded the motion. The motion passed via voice vote.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lisa M. Sheppard". The signature is written in a cursive style with a large, prominent loop at the end.

Lisa M. Sheppard
Secretary